



# City of Manistee Housing Commission

273 6th Avenue • Manistee, Michigan 49660

Meeting Minutes  
November 16, 2021  
Regular

**NOTE:** This meeting was conducted as a “virtual meeting” using the Zoom application.

**Meeting Start Time:** 4:02 P.M.

**Roll Call:**

Commissioner	Present	Absent Excused	Absent Non-Excused	Remote Location
Dale Priester	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	City of Manistee, County of Manistee
Doug Parkes	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	City of Manistee, County of Manistee
James Bond	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	City of Manistee, County of Manistee
Karen Goodman	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	City of Manistee, County of Manistee
Kelly Tomaszewski	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	City of Manistee, County of Manistee

**Housing Commission Staff & Others Present:**

Staff Member	Present
Clinton McKinven-Copus, Executive Director/Commission Secretary	<input checked="" type="checkbox"/>
Lindsay McIntyre, Deputy Director	<input checked="" type="checkbox"/>
Cindy Scott, Financial Analyst	<input type="checkbox"/>
Kevin Helminiak, Maintenance Dept. Crew Leader	<input type="checkbox"/>

Name	Representing
N/A	

**Public Comment on Agenda Related Items:**

- None

**Amendments to the Agenda:**

- None

## Consent Agenda:

### **A. Approval of Minutes\***

- i. Meeting Minutes, October 26, 2021

### **B. Financial Reports**

*CMHC has redacted all personal identifying information of current and past program participants information from our financial documents in compliance with the Federal Privacy Act.*

#### **i. Public Housing Financial Statements\***

##### **1. Public Housing Financial Statement\***

- a. September 2021

##### **2. Public Housing Bank Reconciliation\***

- a. September 2021

##### **3. Public Housing Current Year vs. Prior Year\***

- a. September 2021

#### **ii. Domestic Violence Grant Program\***

##### **1. Domestic Violence Grant Program Financial Statement**

- a. September 2021

##### **2. Domestic Violence Bank Reconciliation**

- a. September 2021

#### **iii. Security Deposits Reconciliation\***

##### **1. Security Deposit Reconciliation**

- a. September 2021

### **C. Resolutions**

*Consent Agenda resolutions are matters of compliance with the U.S. Department of Housing and Urban Development or federal law that requires adopting a policy or providing public housing benefits. The contents of these resolutions, such as compliance items, policy, and regulation, are not debatable but are required for regulatory compliance.*

#### **i. Listed by Number and Title**

1. None

Consent Agenda		Motioned By: Bond			Second By: Tomaszewski
Commissioner	Yes	No	Absent	Results	
Dale Priester	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/> <b>Approved</b>  <input type="checkbox"/> <b>Not Approved</b>	
Doug Parkes	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
James Bond	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Karen Goodman	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Kelly Tomaszewski	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		

**Old Business:**

- None

**New Business:**

- None

**Reports and Communications:**

- Executive Director
  - An update on the closing of the RAD project was given
  - A brief review of the financial statements included in the meeting packet was provided

**Public Comment:**

- None

**Meeting Adjourned**

Adjournment Time: 4:29 P.M.			Motion By: Bond		Second By: Good
Commissioner	Yes	No	Absent	Results	
Dale Priester	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/> <b>Approved</b>  <input type="checkbox"/> <b>Not Approved</b>	
Doug Parkes	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
James Bond	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Karen Goodman	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Kelly Tomaszewski	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		

Dale W Priester

Dale W Priester (Mar 11, 2022 15:58 EST)

Dale Priester  
President

Clinton McKinven-Copus

Clinton McKinven-Copus  
Executive Director/Secretary  
City of Manistee Housing Commission

# 11.16.2021 OFFICIAL Minutes

Final Audit Report

2022-03-11

Created:	2022-03-10
By:	Clinton McKinven-Copus (clintonmc@manisteehousing.com)
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